HAMPSHIRE COUNTY, WEST VIRGINIA

Planning Office

90 N. High Street

PO Box 883

Romney, WV

304-822-7018

**MIDDLE DEPARTMENT INSPECTION AGENCY, INC.**

# MINIMUM OF 24 HOUR NOTICE REQUIRED

Deck/Porch/Attached Carport Inspection Procedures

* Inspection applications may be obtained from the Planning Office.
* Building permit must be posted on the work site and clearly visible from the road until completion of the project.
* Your approved plans must be available at all times for inspections. These plans were submitted with your application and were marked “**Subject to Field Approval**” by the building inspector.
* The permit applicant or authorized agent is responsible for scheduling all inspections.
* **DO NOT schedule an inspection if the work is not ready!**

**Inspection Schedule**

1. Footing Inspection - Holes must be below frost line (30”) for support posts.

Inspection must be approved prior to pouring concrete.

**800-248-MDIA (6342)**

1. Framing Inspection & Electrical (if applicable) - At the time of inspection, all framing members must be visible, such as floor joists, joist hangers, and attached to dwelling (lag or thru-bolts etc).

**800-248-MDIA (6342)**

1. Final inspection - All railings, steps, handrails, guardrails, and decking shall be completed. Inspections #2 and #3 may be conducted at the same time if all portions of the framing and electrical installation are visible upon completion of the deck.

**800-248-MDIA (6342)**